

# Vision

To facilitate a student centered environment where the intellectual, cultural, social, physical and recreational needs of the students are fulfilled.

# Mission

With a spirit of sincerity we :

- Foster an integrated character, imbibed with high moral, social, ecological and spiritual values in students
- o Respect cultural and ethnic diversity in the community
- Set high standards of academic, professional and societal performance empower students with leadership training skills to enable them to be agents of social change
- Equip students with global competency
- Develop inquisitive minds to inculcate a culture of research
- Mould teachers to be role models for students

# **Quality Policy**

We believe that education is a tremendous responsibility and not just an activity. We assume moral and social responsibility in every activity of ours as a matter of conscience. We believe in sincere, honest and committed relationships with all our stakeholders. We dedicate ourselves to improving the quality of life in our own way by adopting the highest quality standards in imparting education to match the world's best. Our dedication to education is total

# **Objectives**

- To uphold inclusive education by empowering differently challenged and underprivileged students
- o To promote opportunities to learn professional and skill based programmes
- o To assist economically underprivileged students with financial support
- To develop holistic personality and instil a sense of social commitment in nation building

Website link: <u>http://www.siesascs.edu.in/about/institution\_goals.php</u>

# **Core Values**



Website link: http://www.siesascs.edu.in/naac/institutional\_values.php

### **Strategic Plan**

In alignment with the SIES' Mission 2025, SIES Arts, Science and Commerce (Autonomous), Sion West is committed in this endeavour of being amongst the most admired academic institutions in India in its seven years pursuit starting from 2018.



# **Perspective Plan**

Under the aegis of SIES, the institution has a Perspective/ Strategic Plan 2025 in place to develop in a systematic, well thought and in phased out manner by keeping in focus the NEP parameters for HEIs.

NEP PARAMETERS FOR HEIS	PERSPECTIVE PLAN 2025
1. Fostering students with new courses	<ul> <li>Prepare a plan for new courses (inter- disciplinary, OBE-oriented) and in continuous liaison with the University for UG and PG.</li> <li>Design Curriculum, Pedagogy, Lesson plans and Evaluation for courses.</li> <li>Initiate credit/certificate courses based on the MOUs signed with respective organizations/institutes.</li> <li>Plan for blended and ODL modes of teaching to overcome the deficit of space.</li> </ul>
2. Focus on Outcome based education (OBE)	<ul> <li>Competency Planning, Revision of courses based on Bloom's Taxonomy.</li> <li>Development of OBE Assessment, Feedback system and OBE Software.</li> </ul>
3. Multidisciplinary / interdisciplinary Perspective	<ul> <li>Revise curriculum with multidisciplinary / interdisciplinary approach</li> <li>Plan for interdisciplinary engagement between the colleges and with organisations/ institutes where we have MOUs.</li> <li>Nirmitte Kendra to focus on multidisciplinary start-ups and collaboration with reputed institutes/corporates/industries.</li> </ul>
4. Skill Development	<ul> <li>Plan for various job oriented workshop and skill based training for self-employment.</li> <li>Collaborations with industry for internship and training for employability.</li> </ul>
5. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	<ul> <li>Design programme plan for promotion of Indian Language, Tradition and Culture: National language programmes based talks and visits to exhibitions/cultural heritage sites.</li> <li>Develop Indigenous Knowledge based workshops, campaigns and publish newsletter/journals.</li> </ul>
6. Online Digital Learning	<ul> <li>Providing multi-media facilities for Online/Blended/ODL education.</li> <li>Capacity Building/ Digital Awareness Programmes for faculty and students</li> </ul>

Participation of Teaching Faculty and other office bearers in decision making bodies-

### **GOVERNING BODY**

- 1. Dr. V Shankar, President-SIES
- 2. Mr. J Santhanam, Vice President-SIES
- 3. Mr. P. Sethuraman, Vice President-SIES
- 4. Mr. M. V. Ramnarayan, Hon. Secretary-SIES
- 5. Prof. Asha Shukla, Nominee-UGC
- 6. Prof. Shivaji D Sargar, Nominee-University of Mumbai
- 7. Prof. K. Venkataramani, Nominee-SIES Management
- 8. Father Frazer, Nominee-SIES Management
- 9. Dr. George Abraham, Nominee-Principal
- 10. Dr. Manju Phadke, Nominee-Principal
- 11. Dr. Uma M Shankar, Principal & Ex-officio

## ACADEMIC COUNCIL

- 1. Dr. Uma Shankar, Principal & Chairman
- 2. Ms. Ritu Anand, Head-HR -TCS, Expert Nominated by Governing Body
- 3. Dr. Hrishikesh Soman, Principal- SYMBIOSIS Institute, Expert Nominated by Governing Body
- 4. Mr. K. Venkatramani, Jt. Hon. Secretary, SIES Nominated by Governing Body
- 5. Ms. Nandini G Menon, Advocate, High Court Nominated by Governing Body
- 6. Prof. Sunil Bhagwat, Dean-ICT University Nominee
- 7. Prof. Anuradha Mishra, Dept. of Physics, UOM University Nominee
- 8. Prof. Sugra Chunawala, Dean-HBCSE, TIFR. University Nominee
- 9. Prof. Rekha Watve, Convenor Examination committee
- 10. Prof. Maria Fernandes, Teaching staff Representative
- 11. Dr. Manju Phadke, Teaching staff Representative
- 12. Dr. Kamala Srinivas, Teaching staff Representative
- 13. Dr. Lakshmi Muthukumarm, HOD-English
- 14. Prof. Dinesh Pathak, HOD-Hindi
- 15. Prof. Roy Mathew, HOD-Commerce
- 16. Prof. Varsha Muley, HOD-History
- 17. Dr. Rashmi Bhure, HOD-Politics
- 18. Dr. Sruthi Pandey, HOD-Economics
- 19. Dr. Kamala Srinivas, Dept. Philosophy
- 20. Prof. Shama Todurkar, HOD-Psychology
- 21. Prof. Vinod Menon, HOD-Physics
- 22. Prof. Pallavi Rege, HOD-Statistics
- 23. Prof. Asha Venkatramana, HOD-Mathematics
- 24. Prof. Gayatri Sehgal, HOD-Chemistry
- 25. Dr. Deepali Kothekar, HOD-Biochemistry
- 26. Dr. Satish Sarfare, HOD-Zoology
- 27. Dr. Mahavir Gosavi, HOD-Botany
- 28. Prof. Seema Ronghe, HOD-Microbiology
- 29. Dr. Tara Menon, HOD-BioTechnology
- 30. Prof. Manoj Kumar Singh, Co-ord. Computer Science
- 31. Prof. Sudha B, Co-ord. Information Technology
- 32. Prof. Vaneeta Raney, Co-ord. BMM
- 33. Prof. Umadevi K, Co-ord. BMS
- 34. Prof. Vaishali Falnikar, Member Secretary

#### FINANCE COMMITTEE

- 1. Dr. Uma M Shankar, Chairperson
- 2. Mr. P. Sethuraman, Governing Body Nominee
- 3. CA Pradeep Kamthekar, I/C Finance & Accounting
- 4. Officer, University of Mumbai
- 5. Prof Kiran Nabar, Senior Teacher
- Mr Raghavendar L., Registrar Website link: <u>http://www.siesascs.edu.in/about/Autonomy%20committee.pdf</u>



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### **IQAC (INTERNAL QUALITY ASSURANCE CELL) 2020-21**

#### Sr. No. Name

- Dr. Uma Maheshwari Shankar(Principal) 1.
- Ms. Geeta Paluskar (Associate Professor, Mathematics Dept.) 2.
- 3. Dr. Kamala Srinivas (Assistant Professor, Philosophy Dept)
- 4. Mr. Vinod Menon (Vice Principal)
- 5. Dr. Rashmi Bhure (Vice Principal)
- Dr. Satish Sarfare (Vice Principal) 6.
- Mr. Raghavendra L. (Registrar) 7.
- 8. Dr. Antonnete Lobo (Librarian)
- 9 Dr. George Abraham (Associate Professor, Chemistry Dept.)
- 10. Ms. Pallavi Rege (Associate Professor, Statistics Dept.)
- Dr. Vanita Banjan (Associate Professor , Politics Dept ) 11.
- 12 Ms. Nitya Mahajan (Associate Professor, Commerce Dept)
- 13. Dr. Tara Menon (Assistant Professor, Biotech Dept)
- 14. Dr. Lakshmi Muthukumar (Associate Professor, English Dept.)
- Dr. Deepali Kothekar (Assistant Professor, BioChemistry Dept.) 15.
- Dr. Neeraja Tutakane (Assistant Professor, Botany Dept) 16.
- 17. Dr. Rupali Vaity (Assistant Professor, Zoology Dept.)
- Dr. Pramod Ghogare (Assistant Professor, Microbiology Dept.) 18.
- Mr. K. A.Viswanathan (President, SIES PSA) 19
- Dr. Nina Roy Choudhari. 20.
- (Principal, SIES College of Commerce and Economics, Sion E) 21 Dr. Venkataramani
- 22. CA. Sekar Natarajan
- 23.
  - Mr. Nehal Shaikh.
    - (TY BMS Student- Student Representative)

#### Designation Chairperson Coordinator Joint Coordinator Administrative Officer Administrative Officer Administrative Officer Administrative Officer Administrative Officer UG, PG Teacher UG Teacher UG Teacher UG Teacher UG. PG Teacher UG, PG teacher UG, PGTeacher UG. PG teacher

Alumni Member Representative, Local Society

Management Representative Industrialist Student Representative

Designation UG, PG Teacher

UG teacher

UG, PG Teacher

UG. PG Teacher

UG, PG Teacher

## **IQAC (INTERNAL QUALITY ASSURANCE CELL) 2020-21 Subcommittee**

#### Sr. No. Name

- Ms. Maya M. (Assistant Professor, CS Dept.) (DVV in-charge) 1. 2. Ms. Sudha B. (Assistant Professor, IT Dept.) (DVV in-charge) 3. Ms. Shama Todurkar (Assistant Professor, Psychology Dept.)
- 4. Dr. Shruti Pandey (Assistant Professor, Economics Dept.)
- Dr. Subi Yousuf (Assistant Professor, Biotechnology Dept.) 5.
- 6. Dr. Pallavi Roy Tiwari (Assistant Professor, Chemistry Dept.)
- 7. Mr. Avin Shah (Assistant Professor, Chemistry Dept)
- 8. Mr. Swapnil Jawkar (Assistant Professor, Physics Dept)
- 9. Mr. Anoop Varghese (Assistant Professor, Mathematics Dept)
- 10. Dr. Vishal Dev Ashok (Assistant Professor, Physics Dept)
- Ms. Ruchita Kamorkar (Assistant Professor, BMM Dept.) 11.
- Mr. Saravanan Nadar (Assistant Professor, BMS Dept.) 12.
- 13. Mr. Sampath S. (Assistant Professor, Economics Dept.)

#### Criteria wise work distribution 2020-21

Part A	Point of Contact	Criteria 5 Scholarship, Progression related:
Geeta P, Kamala S		Criteria Head: Pallavi Rege, Harish Vichare, Mahesh
Criteria1	Value added courses: Mahalaxmi N, Krishnan	Team: Rupali, Subi, Avin, NSS: Dinesh P, NCC: Datta P
Criteria Head: Dr. Lakshmi Muthuku	mar	Team: Vidya H., Shruti P
Team: Maya M, Anoop V, Ruchita	K, Adiba K	
Criteria 2	For Admission related work:	Criteria 6 Rashmi Bhure
Criteria Head: Kamala S Team: Geeta, Neeraja T, Shama T Swapnil, Vishal	Vinod Sir <b>For Examination related work:</b> Vaniat Banjan, Vaishali F	Criteria Head: Geeta P Team: Kamala S, Sudha B, Saravanan N, Sampath S
<b>Criteria 3</b> Criteria Head: Tara Menon, Deepali J		Criteria 7 Satish Sarfare

Criteria Head: Tara Menon, Deepali K Team: Pallavi Roy, Pramod G Criteria 4 Criteria Head: Nithya M. Antoinette I.

Collate data with Crit 1

Budget related: Raghu sir

Collate data with Crit?

Criteria Head: Vanita Banjan

Team: Geeta P Kamala S all VPs

Website link: http://www.siesascs.edu.in/igac/igac\_committee.php

SIES College of Arts, Science and Commerce (Autonomous), Sion (West), Mumbai - 400 022 Committee For Academic Module Implementation (Degree and Post graduate Programs) (Orientation and Coordination with JUNO Software Systems Pvt. Ltd)

#### **Role of the Core Committee:**

17th October 2020

1) Dr. Uma Shankar – Principal; (Email – umas@sies.edu.in) – Role: Head Admin (Infrastructure Uploading) 2) Dr. Rashmi Bhure – Vice Principal; (Email – rashmisb@sies.edu.in) – Role: Academic Admin (Teaching staff) 3) Mr. Vinod Menon - Vice Principal; (Email - vinodm@sies.edu.in) - Role: Academic Admin (Teaching staff) 4) Dr. Satish Sarfare - Vice Principal; (Email - satishs@sies.edu.in) - Role: Academic Admin (Teaching staff) 5) Ms. Geeta Paluskar - Coordinator, Internal Quality Assurance Cell; (Email - geetap@sies.edu.in) - Role: Academic Admin (Teaching staff) 6) Mr. Raghavendra L. - Registrar, (Email - raghavendral@sies.edu.in) - Role: Academic Admin (Nonteaching office staff) 7) Mr. Pankaj Srivastava - Head, Information Technology, SIES; (Email - pankajrs@sies.edu.in) 8) Mr. Ishan Chakkarwar - Systems Analyst, JUNO Software Systems, (Email - ishan.chakkarwar@juno.org.in) **Revised List of Team members (Teaching faculty):** 1) Ms. Biju Ramesh - Department of Information Technology; (Email - bijur@sies.edu.in) - Role: Faculty (duty allocation -Dr. Satish Sarfare) 2) Ms. Maya Nair - Department of Computer Science; (Email - mayan@sies.edu.in) - Role: Faculty (duty allocation - Dr. Satish Sarfare) 3) Mr. Prajith Nambiar – Department of Biotechnology; (Email – prajithn@sies.edu.in) – Role: Faculty (duty allocation - Dr. Satish Sarfare) 4) Ms. Pracheta Salunkhe - Department of Bioanalytical Sciences; (Email - prachetas@sies.edu.in) - Role: Faculty(duty allocation -Dr. Satish Sarfare) 5) Ms. Devi Dinesh - Department of Physics; (Email - devid@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 6) Mr. Avadheshkumar - Department of Zoology; (Email - ramh@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 7) Dr. Vishnu Prasad – Department of Botany; (Email – vishnuprasadv@sies.edu.in) – Role: Faculty (duty allocation – Mr. Vinod Menon) 8) Dr. Pallavi Roy - Department of Chemistry; (Email - pallavir@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 9) Mr. Santosh Tiwari - Department of Chemistry; (Email - santosht@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 10) Ms. Seema Jadhav - Department of Physics; (Email - seemaj@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 11) Ms. Carol Braggs - Department of Microbiology; (Email - carolb@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 12) Ms. Prachi Vaidya - Department of Statistics; (Email - prachiv@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 13) Mr. Anoop Varghese - Department of Mathematics; (Email - anoopv@sies.edu.in) - Role: Faculty (duty allocation -Mr. Vinod Menon) 14) Ms. Seema C. - Department of English; (Email - seemac@sies.edu.in) - Role: Faculty (duty allocation - Dr. Rashmi Bhure) 15) Mr. Krishnan Ramchandran - Department of Commerce; (Email - krishnanr@sies.edu.in) - Role: Faculty (duty allocation - Dr. Rashmi Bhure) 16) Mr. Ajinkya Gaikwad - Department of Politics; (Email - ajinkyag@sies.edu.in) - Role: Faculty (duty allocation - Dr. Rashmi Bhure) 17) Mr. Sampath Sambasivan - Department of Economics; (Email - sampaths@sies.edu.in) - Role: Faculty (duty allocation – Dr. Rashmi Bhure) 18) Dr. Sandhya Nambiar - Department of Biochemistry; (Email - sandhyan@sies.edu.in) - Role: Faculty (duty allocation -Mr. Vinod Menon) 19) Ms. Vrushali Gupte – Department of Philosophy; (Email – vrushalig@sies.edu.in) – Role: Faculty (duty allocation – Dr. Rashmi Bhure) 20) Ms. Amruta Padhye – Department of Psychology; (Email – amrutap@sies.edu.in) – Role: Faculty (duty allocation – Dr. Rashmi Bhure) 21) Dr. Shaileshkumar Dubey - Department of Hindi; (Email - shaileshkumard@sies.edu.in) - Role: Faculty (duty allocation - Dr. Rashmi Bhure) 22) Dr. Aditya Akerkar - Department of Zoology; (Email - adityaa@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 23) Ms. Snehal Unde - Department of Botany; (Email - snehalu@sies.edu.in) - Role: Faculty (duty allocation - Mr. Vinod Menon) 24) Ms. Lynn D'lima – Department of Microbiology; (Email – lynnd@sies.edu.in) – Role: Faculty (duty allocation – Mr. Vinod Menon) 25) Mr. Saravanan Nadar - Department of Management Studies; (Email - saravanann@sies.edu.in) - Role: Faculty (duty allocation - Dr. Satish Sarfare) 26) Ms. Ruchita Karmokar - Department of Multimedia/BMM; (Email - ruchitak@sies.edu.in) - Role: Faculty (duty allocation - Dr. Satish Sarfare)

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27) Ms. Varsha Muley – Department of History; (Email – varshasm@sies.edu.in) – Role: Faculty (duty allocation – Dr. Rashmi Bhure)

28) Ms. Nitya Mahajan – Convener, College timetable; (Email – nityam@sies.edu.in) – Role: Faculty (duty allocation – Ms. Geeta Paluskar)

29) Dr. Kamala Srinivas – Jt Coordinator, IQAC; (Email – kamalas@sies.edu.in) – Role: Faculty (duty allocation – Ms. Geeta Paluskar)

30) Mr. Swapnil Jawkar – In house technical consultant/expert for using JUNO systems (Email – swapnilj@sies.edu.in) Team members (Nonteaching office staff):

1) Mr. Hemant Shirke (Email – hemants@sies.edu.in) – Role: Data Integration of Students for Science Courses/Programs 2) Ms. Pallavi Agwekar (Email – pallavia@sies.edu.in) – Role: Data Integration of Students for Commerce Courses/Programs

3) Ms. Reshma Yadav (Email – reshmay@sies.edu.in) – Role: Data Integration of Students for Arts Courses/Programs
4) Mr. Mahesh Jadhav (Email – maheshj@sies.edu.in) – Role: Data Integration of Students for Postgraduate

Courses/Programs

5) Mr. Bharat Kelbaikar (Email – bharatk@sies.edu.in) – Role: Data Integration of Students for Self-Financed Courses/Programs

6) Ms. Pratibha Chavan (Email – pratibhac@sies.edu.in) – Role: Data Integration of Students for Self-Financed Courses/Programs

7) Ms. Jothy (Email - rajajothyn@sies.edu.in) - Role: Miscellaneous

8) Ms. Devi (Email - devim@)sies.edu.in) - Role: Miscellaneous

Dr. Satish Sarfare (Vice Principal, Academic Administrator for Academic Module Implementation) Link for watching recording of the first meeting held on Friday, 9th October 2020 is given below: <u>https://web.microsoftstream.com/video/03494252-c887-44c3-af04-9bb6afbd30fe</u>



College of Arts, Science & Commerce (Autonomous) Sion (West), Mumbai - 400 022.

Dr. Uma Shankar Principal